

Our Future, Our Say: Climate Change Plan Consultation Fund

Guidance notes

Overview

The *Our Future, Our Say Climate Change Plan Consultation Fund* ('the Fund') is a grant fund distributed by FEL Scotland on behalf of Scottish Government.

Its objective is to promote inclusive engagement with the public consultation on Scotland's draft Climate Change Plan 2026–2040 by underrepresented and prioritised communities based in the Forth Valley.

The Fund will cover the costs of groups – where eligible for the funding - to organise, host and promote events that will bring their communities together to discuss and respond to the consultation. In addition to funding, FEL Scotland will provide funded groups with a resource pack and an online form to record and submit their responses via.

- Responses will be used to support Scottish Governments understanding of how proposals in the Draft Plan could have an impact on the lives of people in the area and they will encourage participants to give their views on how the Plan can be delivered in a fair and just way.

About The Fund

Offers of funding and amounts will be made FEL's discretion but as a guide £190 will be offered to groups hosting up to 15 people. In addition, £35 worth of vouchers per participant will be provided to the host to distribute at their event.

Applicants will be notified of the outcome of their EOI within 5 business days of all information and any clarification.

The applicant host will be responsible for

- Organising and hosting the event
- Ensuring responses from the group are accurately recorded in the online form
- Distributing a voucher to each participant
- Submitting the online form on time

Key dates

- 19 January 2026 – Fund closes
- 23 January 2026 - Deadline for submitting completed online forms to FEL

Priority Communities

The Fund aims to support around 40% of the total Forth Valley engagement to come from Grangemouth to reflect that the industrial transition will have a particular impact on communities in this area.

Other priority communities as identified by Scottish Government are: LGBTQIA+, Women, Minority genders, Ethnic minorities, new Scots and People with disabilities

Eligibility Criteria

The Applicant should be able to provide, on request, the following documentation:

- A bank statement in the organisation's name (not an individual's name)
- A committee with at least 3 unrelated members
- A constitution or similar governing document
- Most recent audited signed accounts, or similar evidence of financial management

If your group isn't able to provide accounts or any of the other documents requested, please get in touch to discuss alternatives. Assistance can be provided by our partner Third Sector Interfaces, CTSI (Clackmannanshire); CVS (Falkirk); and SVE (Stirling) all of which can also provide advice and practical support around governance.

Event timing

- Your event should take place between Monday 1 December 2025 and Thursday 23 January 2026.
- All responses should be electronically submitted to FEL Scotland as directed by 5pm Monday 23 January 2026
- If you need to change the agreed date of the funded event, this must be agreed in advance with FEL Scotland.

Deadline for Expression of Interest (Eoi) in the Fund

- The deadline for submitting Eoi is Friday 19 January 2026.
- FEL Scotland reserves the right to close funding earlier than this date if the fund is at risk of becoming oversubscribed.

Payment of funds

- FEL will pay 100% of the grant fund in advance of the event upon receipt of:
 - A signed copy of the letter of agreement
 - An invoice (inclusive of VAT) made out to FEL Scotland for the full grant amount
- Where appropriate and agreed in writing in advance FEL will pay supplier invoices directly in place of the making a grant to the applicant.

Eligible costs

Eligible costs include costs of hosting an inclusive event, facilitating and accurately recording views expressed in response to the consultation and reasonable out-of-pocket expenses. Please get in touch if you wish to discuss any costs not covered below:

- Venue hire (or other contribution to the upkeep of the space used)
- Catering or refreshments (excluding alcohol)
- Promotional materials
- Fees of facilitators, scribes or support such as translators
- Costs of making the event accessible to people with additional needs (including reasonable transport expenses)
- Hire of Audio-visual equipment

The following costs are not eligible:

- Salary or staff costs
- Fees of speakers
- Fees of Photographers or videographers, Bloggers or similar
- Paid advertising space
- Production of materials for long-term use (e.g., brochures)
- Alcohol
- Prizes

Safeguarding

Please note that it is a condition of grant that the recipient organisation has robust safeguarding policies, procedures and good practice in place to prevent any harm and abuse to all people it has contact with

- Guidance on Protection of Children and Vulnerable Adults (PCVA) can be found at:
<https://www.volunteerscotland.net/for-organisations/disclosure-services/>
- A sample PCVA policy and further support and guidance is available at:
<http://www.volunteerscotland.net/disclosure-services/resources/>

Membership of FEL Scotland

The Fund is open to both FEL members and non-members, though we encourage non-member organisations to join FEL (for free) and subscribe to the monthly newsletter to stay up to date with the latest news and opportunities.

Questions

Please contact Stuart@FELScotland.org